



Admission Policy

A. Purpose

- This policy outlines the admission process at KSVK International School to ensure fairness, transparency, and compliance with CBSE norms.

B. Eligibility

- Pre-Primary: The child must have completed 3 years, 4 years & 5 years by 31st March of the academic year, for Nursery, LKG & UKG respectively as per NEP 2020.
- Grade 1: The child must have completed 6 years by 31st March of the admission year.
- For higher classes, the student should meet the corresponding age and eligibility as per CBSE guidelines.
- Admissions to Grades X are subject to CBSE transfer and migration rules.

C. Admission Process

1. Campus Visit:

- Parents and the student are required to visit the school campus. This allows them to understand the facilities, curriculum, and ethos of KSVK International School.

2. Application Form Submission

- Parents must fill the application form and pay a registration fee of ₹500.
- The following documents must be submitted along with the form:
 - Student's Aadhaar card
 - Parents' Aadhaar cards
 - Birth certificate of the student
 - Transfer Certificate (TC) – From Grade 2 and above at the time of admission
 - Three (3) recent passport-size photographs of the student

3. Entrance Test

- An Entrance Assessment will be conducted for students applying from Grade 1 onwards.
- The test helps evaluate the student's strengths and areas that need attention across key subjects.
- The purpose of this assessment is not elimination, but to help teachers offer personalised academic support.

4. Principal's Interaction & Evaluation

- The Principal reviews the entrance test results and interacts with the parents to discuss the child's performance and learning profile.
- Based on this evaluation and discussion, admission confirmation is provided.

5. Seat Confirmation

- Once admission is confirmed, parents are informed of the fee structure.
- The 1st Term Fee must be paid within the stipulated time to block the seat.
- Admission stands confirmed only after the payment is received and verified.

D. General Guidelines

- Submission of an application form does not guarantee admission.
- All admissions are subject to seat availability and school management approval.
- False or misleading information in the application may lead to cancellation of admission.
- Admissions close once the sanctioned number of students per class (as per CBSE norms) is reached.